

Volunteer Floor Workers Job Description

Our patrons are what keeps us in business so that you can make money for your club, please ensure that you provide them with the BEST service possible.

- Always SMILE and make our customers feel welcome and appreciated!
- NO walking around and chatting together, you need to be focused on the sales. If a customer has to hold their money up too long you will LOSE the sale.
- NO leaning against the walls or windows always circulate.
- If a customer has a question that you cannot answer come to the office and get one of the staff.
- You will need to put on a BLUE apron and carry each color indicator card to check bingos if needed.
- You will be given a \$50 float which you will keep till you totally cash out at the end of the event. You will be issued 4 different types of cards to sell, they are all \$1 each, if you run out of a card come back immediately and get more. If you sell 50 we will ask you for \$50 and so on.
- You should initial for your float and all cards issued and returned as well as cash returned.
- Usually at the end of page 7 on all programs the Caller will ask you to pick up programs and indicator cards off the tables. Take them to the volunteer room to be cleaned.
- When you leave hang up your apron neatly for the next club.
- CELL PHONES must be on vibrate, if you need to take a call or you need to text go back to the volunteer room to do it. NEVER NEVER do this when you are on the floor while trying to give your undivided attention to our customers. Our customers find it very annoying. You can make a call from the volunteer area.